

Diocese of St. Augustine

Verification of History Screening Clearance and Protecting God's Children Training



Name of person to be verified: _____

Last Four Digits of Social Security# or Date of Birth: _____

<input type="checkbox"/>	Employees – Educators and School Staff, Cafeteria staff/ vendors (full & part-time), Religious Sisters, Seminarians, after school employees, coaches of any kind, paid or unpaid.
<input type="checkbox"/>	Teacher Certification Candidates (FOR DOE ONLY)
<input type="checkbox"/>	Contracted Personnel for schools – Catapult, Karate, Soccer Shots, Young Rembrandts, Sous Chef, Engineering for Kids, Spanish teachers, Dance teachers, Kiddie Sportz, CHAMOS Language Academy, Speech Therapy, Southern PC, LA Management etc. – paid or unpaid.
<input type="checkbox"/>	Volunteers
<input type="checkbox"/>	Vendors – plumbers, electricians etc. if clearance is not certified by the employer prior to being sent to the school.
<input type="checkbox"/>	Priest / Clergy/ Seminarian / Religious Sister – Required to be on Retention List
<input type="checkbox"/>	Employees / non-school

Location name: _____

Person making request: _____

Telephone number: _____ Fax number: _____

Email address: _____

For Office Use Only

History Screening Check (LiveScan):

Date of last screening: _____

- Cleared Retention List
- Need Live Scan Need History Screening Sheet
- Needs to be rescreened as employee for Retention List
- Clearance denied
- Renewal due Live Scan Expired
- No record of history clearance in DOSA database

Protecting God's Children Attendance:

- No record of attendance at PGC Session
- Attendance confirmed Date: _____

Location: _____

Completed by: _____

Please allow 7 – 10 days for processing.

Fax or email to:

Linda Vasquez
 Fax: 904-262-0698
 Email: lvasquez@dosaf1.com